



Facility Use For Weddings and Receptions

Wedding:

1. Your reservation of the sanctuary or Great Room for the wedding includes 2 hours for a rehearsal, usually the evening before the wedding.
2. It includes 2 hours on the day of the wedding for decorating. This will be done under the supervision of the Wedding Coordinator. Your florist will need to be informed of the time you have arranged.
3. The church will be open for you 3 hours before the wedding for participants to dress and for photos.
4. The church should be vacated and all your things removed by two hours after the start of the wedding, unless you also have the reception scheduled at the church (see below).
5. You must meet with the Wedding Coordinator to specify the times involved.
6. No alcohol may be served or consumed on the church premises at anytime.

Reception:

1. The reception room will be available for you to decorate for 2 hours on the day of the reception.
2. The reception room should be vacated and all your things removed by four hours after the start of the reception unless you have made specific arrangements with the wedding coordinator.

Other arrangements may be negotiated with the wedding coordinator and the Pastor.